



JUL 16 2010

Mr. Mark McCambridge
Vice President for Finance and Administration
Oregon State University
Corvallis, OR 97331-8507

UPS #

12-AS4 674 01 9145 5216

RE: **Final Program Review Determination**
OPE ID: 00321000
PRCN: 2009409270042


Dear Mr. McCambridge:

The U.S. Department of Education's (Department) School Participation Team -- San Francisco/Seattle issued a program review report on February 22, 2010 covering Oregon State University's (OSU) administration of programs authorized pursuant to Title IV of the Higher Education Act of 1965, as amended, 20 U.S.C. §§ 1070 et seq. (Title IV, HEA programs), for the calendar year 2007. OSU's final response was received on April 1, 2010. A copy of the program review report (and related attachments) and OSU's response are attached. Any supporting documentation submitted with the response is being retained by the Department and is available for inspection by OSU upon request. Additionally, this Final Program Review Determination (FPRD), related attachments, and any supporting documentation may be subject to release under the Freedom of Information Act (FOIA) and can be provided to other oversight entities after this FPRD is issued.

Purpose:

A final determination has been made concerning the outstanding finding in the program review report. The purpose of this letter is to notify OSU of the Department's determination and to close the program review report. Due to the serious nature of the finding, this FPRD is being referred to the Department's Administrative Actions and Appeals Division (AAAD) for its consideration of possible administrative action pursuant to 34 C.F.R. Part 668, Subpart G. Such action may include a fine, and/or the limitation, suspension or termination of the eligibility of the institution. If AAAD initiates an action, the institution will be notified under separate cover of that action. AAAD's notification will also include information regarding the institution's appeal rights and procedures on how to contest that action.

U. S. Department of Education, Federal Student Aid, School Participation Team -- San Francisco/Seattle
50 Beale Street, San Francisco, CA 94105
www.FederalStudentAid.ed.gov

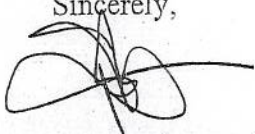
FEDERAL STUDENT AID  START HERE. GO FURTHER.

Record Retention:

Program records relating to the period covered by the program review must be retained until the end of the retention period otherwise applicable to the record under 34 C.F.R. §§ 668.24(e)(1), (e)(2), and (e)(3).

The Department expresses its appreciation for the courtesy and cooperation extended during the review. If the institution has any questions regarding this letter, please contact Marcia Clark at 415-486-5602.

Sincerely,



Martina Fernandez-Rosario
Acting Area Case Director

Enclosures:

Final Program Review Determination
Institution's Response to the Program Review Report
Program Review Report

cc: Jack Rodgers, Department of Public Safety Office, OSU
Oregon State Board of Higher Education
Northwest Commission on Colleges and Universities

Prepared for
Oregon State University



START HERE
GO FURTHER
FEDERAL STUDENT AID

OPE ID: 00321000
PRCN: 200940927042

Prepared by:
U.S. Department of Education
Federal Student Aid
School Participation Team – San Francisco/Seattle

Final Program Review Determination

JUL 16 2010

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A. Institutional Information

Oregon State University
600 Kerr Administration Building
Corvallis, OR 97331-8507

Type: Public

Highest Level of Offering: Doctor's Degree

Accrediting Agency: Northwest Commission on Colleges and Universities

Current Student Enrollment: 19,352 (2008-2009)

Title IV Participation-Source: National Student Loan Data System (NSLDS) and Fiscal
Operations Report and Application to Participate

2007-2008 Award Year	
Federal Pell Grant	\$ 12,005,074
ACG	\$ 286,898
National Science and Mathematics Access to Retain Talent Grant (SMART)	\$ 1,199,025
Federal Direct Loan (FDL) Subsidized	\$ 32,382,894
FDL Unsubsidized	\$ 27,595,946
FDL PLUS	\$ 18,741,265
FDL Graduate PLUS	\$ 99,208
Federal Perkins Loan	\$ 8,447,779
Federal Supplemental Opportunity Grant	\$ 1,323,805
Federal Work Study	\$ 1,186,328

Default Rate FFEL/DL:	2007 1.7 %
	2006 1.8 %
	2005 1.3 %

B. Scope of Review

The U.S. Department of Education (Department) conducted a program review at Oregon State University (OSU) from September 14, 2009 through September 18, 2009. The review was conducted by Marcia Clark and Frank Reyes of the School Participation Team – San Francisco/Seattle.

The focus of the review was to evaluate OSU's compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). The review consisted of an examination of OSU's police incident reports, arrest records, student conduct violation records, policies and procedures related to the Clery Act, and the review of a student complaint. Staff interviews were also conducted.

The Department reviewed a sample of OSU's Department of Public Safety incident reports, Oregon State Trooper arrest reports, and student conduct violations from the calendar year 2007. The files were selected randomly from a list of all incidents of crime reported to the OSU Department of Public Safety (OSU Public Safety) and from listings of student conduct violation records including all arrests and disciplinary referrals for law violations involving alcohol, illegal drugs, illegal usage of controlled substances, assault and weapons violations during the same calendar year.

Disclaimer:

Although the review was thorough, it cannot be assumed to be all-inclusive. The absence of statements in the report concerning OSU's specific practices and procedures must not be construed as acceptance, approval, or endorsement of those specific practices and procedures. Furthermore, it does not relieve OSU of its obligation to comply with all of the statutory or regulatory provisions governing the Title IV, HEA programs.

C. Finding and Final Determination

At the conclusion of the finding is a summary of OSU's response to the finding, and the Department's final determination for that finding. A copy of the PRR issued on February 22, 2010 is attached as Appendix C.

Finding 1. Failure to Properly Disclose Campus Crime Statistics

Citations: Institutions are required to prepare an Annual Security Report that contains the crime statistics as described in 34 C.F.R. § 668.46(c) for the three most recent calendar years. 34 C.F.R. §668.46(b). Crimes that must be included are: homicide, manslaughter, forcible and non-forcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, and arson. In addition, the institution is required to disclose arrests and disciplinary actions related to violations of federal or state drug, liquor and weapons laws. 34 C.F.R. § 668.46(c)(1)

Noncompliance:

Subsequent to the announcement of the program review, but prior to the commencement of the on-site portion of the program review, OSU determined and reported to the program review team that it had failed to properly report all reportable crimes to the Department's Campus Security website and in its OSU Campus Security Report for 2007.

When the reviewers arrived on-site, OSU Public Safety provided reviewers with OSU's corrected crime statistics. The following table provides a listing of OSU's discrepant and corrected crime statistics.

Crime Category	Crimes reported in OSU's Annual Security Report	Reported to Department Website	Corrected Crime Totals Provided by OSU
Forcible Sex Offenses	7	3	7
Aggravated Assault	3	1	2
Robbery	No Change	No Change	No Change
Burglary	46	30	48
Motor Vehicle Theft	5	2	6
Liquor Law Arrests	386	NA	572
Weapons Law Arrests	2	NA	11
Drug Law Arrests	93	NA	143

OSU provided the reviewers with a statement that explained how the crime reporting errors occurred, and OSU's Public Safety officials discussed the corrective actions it had initiated to correct its crime statistics reporting errors.

OSU Public Safety explained that it had tasked a new person with the responsibility of generating the statistics for its campus security reporting requirements. This staff member later discovered that he had used the Oregon State Police case files to generate the statistics rather than OSU Public Safety's daily crime logs. This resulted in the underreporting of OSU's campus crime statistics. Subsequent to its detection of the discrepancy in its crime statistics, OSU Public Safety contacted the Department's Campus Security Help Desk to determine the process for correcting the crime statistics it had submitted to the Department's Campus Security website. Additionally, OSU was in the process of redistributing the corrected crime statistics for 2007.

Required Action:

As a result of this finding, OSU was required to provide proof that the errors in its crime statistics had been corrected. Further, OSU was required to submit proof of the steps that it took to correct the crime statistics reported to the Department's Campus Security website, and provide proof that the corrected crime statistics were redistributed.

OSU was required to re-examine and continue to improve its policies, procedures, internal controls, and training programs to ensure that all incidents of crime reported to the police or a non-law enforcement campus security authority were included in the Clery Act statistical disclosures as required. A copy of all such changes and improvements were required to be provided as part of OSU's response to this program review report.

OSU's Response: The Department's finding was that OSU failed to properly disclose campus crime statistics. OSU agrees with the finding, in that OSU did not correctly report all reportable incidents to the Department's Campus Security website and in its OSU Campus Security Report for 2007.

As was noted in the Department's Program Review Report, the crime statistics gathered from on-campus law enforcement for 2007 came only from a review of the Oregon State Police case files. The report should have included incidents from the Oregon State Police Daily Log. Incidents included in the log do not always result in a criminal investigation. As a result no case file exists for those incidents. Consequently, the OSU annual report of campus crime statistics did not include those reportable incidents that appeared in the OSP Daily Log but not in the case files. The error was made by an employee new to the Clery Act reporting and disclosure responsibilities. That employee is now fully aware of the proper reporting and disclosure procedures. OSU learned of its error as it prepared

for the Program Review. The OSP Daily Log was examined and corrected numbers were provided to you upon your arrival at OSU.

The Department also requested that OSU provide the following with its response:

Proof that the errors in its crime statistics have been corrected:

OSU notes that its corrected statistics are different from those shown at page 4 of the Program Review Report. The actual corrected statistics are shown on Attachment 1. OSU believes the numbers reflected in the Program Review Report are those OSU provided to Ms. Clark and Mr. Reyes when they were on campus. OSU continued its review for accuracy after the campus visit and arrived at the further refined numbers on Attachment 1. These are the correct statistics for 2007

OSU has corrected the statistics submitted to the Department of Education's data collection website. See Attachment 2. OSU has also corrected the printed versions of the annual report. A copy of the corrected annual report is included as Attachment 3.

Proof of the steps OSU took to correct the crime statistics reported to the Department's Campus Security website:

OSU has made the corrections to the OSU Crime Statistics website at:

[http://oregonstate.edu/dept/security/sites/default/files/u1/2007 Annual Report Amended 2008 10 01.pdf](http://oregonstate.edu/dept/security/sites/default/files/u1/2007%20Annual%20Report%20Amended%202008%2010%2001.pdf)

See also Attachment 1.

Proof that the corrected crime statistics were redistributed:

OSU provided notification of the corrected statistics to its current employees and students via email on October 1, 2009. See Attachments 4 and 5.

OSU provided notification of the corrected statistics to prospective students via website posting on the OSU Admissions Blog, at this link (Attachment 6):

<http://oregonstate.edu/admissions/blog/2009/10/01/osus-annual-security-report-2008/>
OSU also provides notification by email to prospective students who provide their email addresses (Attachment 7) and by email at the point of admission (Attachment 8). The postings were completed by October 1, 2009.

OSU provided notification of the corrected statistics to prospective and new employees through several web pages that describe the Clery Act report and provide a link to the

corrected statistics. See Attachment 9. These postings were completed by October 1, 2009.

OSU must re-examine its policies, procedures, internal controls and training programs to ensure correct reporting, and provide a copy of all such changes and improvements:

OSU has also thoroughly reviewed its Clery Act Security Policies and Procedures. In that Process OSU identified the need for updates to one of its policy statements. Specifically, OSU has removed the statement that OSU provides annual notification of the availability of the Annual Security Report in employee paychecks, as that is not correct. OSU provides that notification by email. In addition, OSU has added a link to the Annual Security Report on our web pages for Prospective Students as well as for Job Applicants. The complete Policies and Procedures are available at this link:
http://oregonstate.edu/dept/security/ccr_clery_act/policiesandprocedures

OSU's Department of Public Safety is sending two of its key employees with Clery Act reporting responsibilities to a 3-day Clery Act training program at the University of Washington in July, 2010, and will continue to make training available as resources permit to ensure those with key reporting responsibilities stay up to date on the requirements of the law. OSU has also formed a Clery Act Compliance Committee, which will be comprised of representatives of various University departments, such as University Housing and Dining Services, Student Conduct and Community Standards, Counseling and Psychological Services, Sexual Assault Support Services, Greek Life, University Athletics, the Department of Public Safety and Oregon State Police. Off campus law enforcement for the City of Corvallis and Benton County will also be invited to participate. The Committee's charge is to help ensure that OSU:

1. Gathers accurate and complete statistics of crimes reported on and near campus.
2. Discloses these statistics to all current and prospective students, faculty and staff.
3. Monitors accuracy of OSU's campus security and campus crime prevention policies, procedures and programs. These statements impact a wide range of University departments, not just the Oregon State Police and the Department of Public Safety.
4. Identifies and trains University employees who are classified by the Clery Act as Campus Security Authorities. Campus Security Authorities are not limited to employees of the Department of Public Safety or the Oregon State Police. The definition is broader and includes employees of the Department of Public Safety or the Oregon State Police. The definition is broader and includes employees with significant responsibilities for student activities.

We believe the Program Review has been beneficial to OSU, and we appreciate the time and effort the Department devoted to it.

Final Determination: The corrected crime statistics provided by OSU in response to the finding are reported in the last column of the table below:

<i>Crime Category</i>	<i>Crimes reported in OSU's Annual Security Report</i>	<i>Reported to Department Website</i>	<i>Corrected Crime Totals Provided by OSU During Program Review</i>	<i>Corrected Crime Totals Provided by OSU in Response to PRR</i>
<i>Forcible Sex Offenses</i>	7	3	7	8
<i>Aggravated Assault</i>	3	1	2	4
<i>Robbery</i>	<i>No Change</i>	<i>No Change</i>	<i>No Change</i>	1
<i>Burglary</i>	46	30	48	59
<i>Motor Vehicle Theft</i>	5	2	6	9
<i>Liquor Law Arrests</i>	386	NA	572	542
<i>Weapons Law Arrests</i>	2	NA	11	10
<i>Drug Law Arrests</i>	93	NA	143	93

It is important to note that while OSU provided a satisfactory response to this finding, the failure to properly disclose campus crime statistics is a serious finding of noncompliance.

D. Appendices

Appendix A: Institution's Written Response

Appendix B: Program Review Report

Appendix A

Oregon State University's Response to the Program Review Report



Finance and Administration
Oregon State University, 640 Kerr Administration, Corvallis, Oregon 97331-2156
Phone 541-737-2447 | Fax 541-737-3033

March 18, 2010

Dyon Toney, Team Leader
U.S. Department of Education
Federal Student Aid
School Participation Team
50 Beale Street, Suite 9800
San Francisco CA 94105

RE: Program Review Report
OPE ID: 00321000
PRCN: 200940927042

Dear Mr. Toney:

This is Oregon State University's response to the Program Review Report. OSU was asked to provide a brief written narrative for each finding that states OSU's position regarding the finding and the corrective action taken. We have also included supporting documentation.

The Department's finding was that OSU failed to properly disclose campus crime statistics. OSU agrees with the finding, in that OSU did not correctly report all reportable incidents to the Department's Campus Security website and in its OSU Campus Security Report for 2007.

As was noted in the Department's Program Review Report, the crime statistics gathered from on-campus law enforcement for 2007 came only from a review of the Oregon State Police case files. The report should have included incidents from the Oregon State Police Daily Log. Incidents included in the log do not always result in a criminal investigation. As a result no case file exists for those incidents. Consequently, the OSU annual report of campus crime statistics did not include those reportable incidents that appeared in the OSP Daily Log but not in the case files. The error was made by an employee new to the Clery Act reporting and disclosure responsibilities. That employee is now fully aware of the proper reporting and disclosure procedures. OSU learned of its error as it prepared for the Program Review. The OSP Daily Log was examined and corrected numbers were provided to you upon your arrival at OSU.

The Department also requested that OSU provide the following with its response:

Dyon Toney
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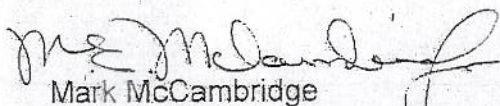
1. Gathers accurate and complete statistics of crimes reported on and near campus.
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Dyon Toney
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5. Develops University wide protocols which will be implemented in the event a specific crime or when an incident of risk to the campus community occurs.
6. Fully disseminates information about campus crime statistics and campus security policies, procedures and programs.

We believe the Program Review has been beneficial to OSU, and we appreciate the time and effort the Department devoted to it. If you have follow-up questions or would like additional information, please contact me.

Sincerely,



Mark McCambridge
Vice President for Finance and Administration

MM:bd
Enclosures

cc: Bob Brown w/enc.
Jack Rogers w/o enc.
Kate Peterson w/o enc.

ATTACHMENT 1

CORRECTED STATISTICS FOR 2007

**Crimes Reported at Oregon State University
for Calendar Year 2007**

Total Crimes Reported for: All Reporting Agencies*	OSU Campus					Non-Campus			Public Property			Totals		
	2005		2006		2007	2005	2006	2007	2005	2006	2007	2005	2006	2007
	Residence Halls	Other	Residence Halls	Other	Residence Halls	Total on Campus								
Offense Type (Includes Attempts)														
Murder / Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	4	0	0	0	3	4	2	4	4	0	0	6	4	8
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	2	0	0	0	1	0	0	0	1	0	3	0	1
Aggravated Assault	0	0	0	0	0	2	3	0	0	2	2	3	2	4
Burglary	12	39	10	40	11	43	12	16	16	0	0	63	66	59
Motor Vehicle Theft	0	13	0	9	0	6	0	0	0	3	3	13	12	9
Arson	1	1	1	1	0	0	0	0	0	0	0	2	2	0
Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations														
Arrests	105	109	105	108	116	298	24	9	9	173	119	411	342	542
Referrals	253	0	0	0	184	0	0	0	0	0	0	253	0	184
Drug Law Violations														
Arrests	24	8	23	10	34	36	0	2	2	26	21	58	56	93
Referrals	45	0	0	0	0	4	0	0	0	0	0	45	0	4
Weapon Law Violations														
Arrests	0	0	0	0	5	3	3	1	1	0	1	3	2	10
Referrals	0	0	0	0	0	1	0	0	0	0	0	0	0	1

Please note that, due to a clerical error, the crime statistics reported for Year 2007 were not comprehensive when originally published. The University has since revised the 2007 crime statistics and updated this spreadsheet to reflect those changes.

ATTACHMENT 2

**DATA SUBMITTED TO DEPARTMENT
OF EDUCATION WEBSITE**

Get data for one institution/campus

[Institution/Campus](#) | [Campus](#) | [Data](#) | [New Search](#)

- Step 1. Institution/Campus Search ([Redefine Search Criteria](#))
 Step 2. Select Campus ([Search Result](#))
 Step 3. View Data

Oregon State University

OPE ID: 00321000

Corvallis, OR 97331

For more information about this institution,
 visit oregonstate.edu/

Campus: Main Campus

General Information

600 Kerr Administration, OSU
 Corvallis, OR 97331

Security Officer Information

Security Office: Jack T. Rogers
 Title: Director of Public Safety
 200 Cascade Hall
 Corvallis, OR 97331
 Phone: 541-737-8321

Residence Halls

This campus provides On-Campus housing.
 Residence halls statistics are a subset of On-Campus statistics.

Local Police Crime Statistics

Local statistics are included with the campus's statistics.

[Criminal Offenses](#)

[Hate Crimes](#)

[Arrests and Disciplinary Actions](#)

The crime data reported by the institutions have not been subjected to independent verification by the U.S. Department of Education. Therefore, the Department cannot vouch for the accuracy of the data reported here.

Criminal Offenses - On campus

Criminal offense	Total criminal offenses on campus		
	2006	2007	2008
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	4	12
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	0	1	0
f. Aggravated assault	0	2	1
g. Burglary	50	43	41
h. Motor vehicle theft	9	6	12
i. Arson	2	0	0

Caveat:

Oregon State University has recently discovered that, due to a clerical error, the crime statistics reported for Year 2007 were not comprehensive. 2007 Changed (c) Sex Offenses - Forcible from 3 to 4. 2007 Changed (f) Aggravated assault from 1 to 2 2007 Changed (g) Burglary from 30 to 43. 2007 Changed (h) Motor vehicle theft from 2 to 6.

Criminal Offenses - Residence Halls

Criminal offense	Total criminal offenses on campus in residence halls		
	2006	2007	2008
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Sex offenses - Forcible</u>	0	3	2
d. <u>Sex offenses - Non-forcible</u> (Include only incest and statutory rape)	0	0	0
e. <u>Robbery</u>	0	0	0
f. <u>Aggravated assault</u>	0	0	0
g. <u>Burglary</u>	10	11	6
h. <u>Motor vehicle theft</u>	0	0	0
i. <u>Arson</u>	1	0	0

Caveat:

Oregon State University has recently discovered that, due to a clerical error, the crime statistics reported for Year 2007 were not comprehensive. 2007 Changed (g) - Burglary from 8 to 11.

Criminal Offenses - Noncampus

Criminal offense	Total criminal offenses on noncampus		
	2006	2007	2008
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Sex offenses - Forcible</u>	2	4	3
d. <u>Sex offenses - Non-Forcible</u> (Include only incest and statutory rape)	0	0	0
e. <u>Robbery</u>	2	0	0
f. <u>Aggravated assault</u>	3	0	1
g. <u>Burglary</u>	12	16	9
h. <u>Motor vehicle theft</u>	0	0	12
i. <u>Arson</u>	0	0	0

Caveat:

Criminal Offenses - Public Property

Criminal offense	Total criminal offenses on public property		
	2006	2007	2008
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Sex offenses - Forcible</u>	0	0	1
d. <u>Sex offenses - Non-forcible</u> (Include only incest and statutory rape)	0	0	0
e. <u>Robbery</u>	1	0	0
f. <u>Aggravated assault</u>	0	2	1
g. <u>Burglary</u>	0	0	0
h. <u>Motor vehicle theft</u>	0	3	6
i. <u>Arson</u>	0	0	0

Caveat:

The Campus Security Data Analysis Summary Tool

PHONE

Get data for one institution/campus

[New Search](#)Step 1. Institution/Campus Search ([Redefine Search Criteria](#))Step 2. Select Campus ([Search Result](#))

Step 3. View Data

Oregon State University

OPE ID: 00321000

Corvallis, OR 97331

For more information about this institution,
visit oregonstate.edu/

Campus: Main Campus

General Information

600 Kerr Administration, OSU
Corvallis, OR 97331

Security Officer Information

Security Office: Jack T. Rogers
Title: Director of Public Safety
200 Cascade Hall
Corvallis, OR 97331
Phone: 541-737-8321

Residence Halls

This campus provides On-Campus housing.

Residence halls statistics are a subset of On-Campus statistics.

Local Police Crime Statistics

Local statistics are included with the campus's statistics.

[Criminal Offenses](#)[Hate Crimes](#)[Arrests and Disciplinary Actions](#)

The crime data reported by the institutions have not been subjected to independent verification by the U.S. Department of Education. Therefore, the Department cannot vouch for the accuracy of the data reported here.

The following hate offenses manifest evidence of prejudice based on race, religion, sexual orientation, gender, disability or ethnicity/national origin.

Hate Crimes - On campus

Criminal offense	Total hate crimes on campus		
	2006	2007	2008
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0

Caveat:

Hate Crimes - Residence Halls

Total hate crimes on campus in residence halls

Criminal offense	2006	2007	2008
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Sex offenses - Forcible</u>	0	0	0
d. <u>Sex offenses - Non-forcible</u> (Include only incest and statutory rape)	0	0	0
e. <u>Robbery</u>	0	0	0
f. <u>Aggravated assault</u>	0	0	0
g. <u>Burglary</u>	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0
i. <u>Arson</u>	0	0	0
j. <u>Any other crime involving bodily injury</u>	0	0	0

Caveat:

Hate Crimes - Noncampus

Criminal offense	Total hate crimes on noncampus		
	2006	2007	2008
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Sex offenses - Forcible</u>	0	0	0
d. <u>Sex offenses - Non-forcible</u> (Include only incest and statutory rape)	0	0	0
e. <u>Robbery</u>	0	0	0
f. <u>Aggravated assault</u>	0	0	0
g. <u>Burglary</u>	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0
i. <u>Arson</u>	0	0	0
j. <u>Any other crime involving bodily injury</u>	0	0	0

Caveat:

Hate Crimes - Public Property

Criminal offense	Total hate crimes on public property		
	2006	2007	2008
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Sex offenses - Forcible</u>	0	0	0
d. <u>Sex offenses - Non-forcible</u> (Include only incest and statutory rape)	0	0	0
e. <u>Robbery</u>	0	0	0
f. <u>Aggravated assault</u>	0	0	0
g. <u>Burglary</u>	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0
i. <u>Arson</u>	0	0	0
j. <u>Any other crime involving bodily injury</u>	0	0	0

Caveat:

The Campus Security Data Analysis Training Tool

Security

OFFICE OF POSTSECONDARY EDUCATION

PHONE

Get data for one institution/campus

1. SELECT INSTITUTION

2. SELECT CAMPUS

3. VIEW DATA

[New Search](#)Step 1. Institution/Campus Search ([Redefine Search Criteria](#))Step 2. Select Campus ([Search Result](#))

Step 3. View Data

Oregon State University

OPE ID: 00321000

Corvallis, OR 97331

For more information about this institution,
visit oregonstate.edu/

Campus: Main Campus

General Information

600 Kerr Administration, OSU
Corvallis, OR 97331

Security Officer Information

Security Office: Jack T. Rogers
Title: Director of Public Safety
200 Cascade Hall
Corvallis, OR 97331
Phone: 541-737-8321

Residence Halls

This campus provides On-Campus housing.

Residence halls statistics are a subset of On-Campus statistics.

Local Police Crime Statistics

Local statistics are included with the campus's statistics.

[Criminal Offenses](#)[Hate Crimes](#)[Arrests and Disciplinary Actions](#)

The crime data reported by the institutions have not been subjected to independent verification by the U.S. Department of Education. Therefore, the Department cannot vouch for the accuracy of the data reported here.

Arrests - On campus

Law Violation	Total arrests on campus		
	2006	2007	2008
a. Illegal weapons possession	0	8	1
b. Drug law violations	33	70	86
c. Liquor law violations	214	414	335

Caveat:

Oregon State University has recently discovered that, due to a clerical error, the crime statistics reported for Year 2007 were not comprehensive. 2007 Changed (a) Illegal weapons possession from 1 to 8 2007 Changed (c) Liquor law violations from 238 to 414.

Disciplinary Actions - On campus

Law Violation	Number of persons referred for Disciplinary Action on campus		
	2006	2007	2008
a. Illegal weapons possession	0	1	0
b. Drug law violations	0	4	96
c. Liquor law violations	0	184	350

Caveat:

Arrests - Residence Halls

Law Violation	Total arrests on campus in residence halls		
	2006	2007	2008
a. <u>Illegal weapons possession</u>	0	5	0
b. <u>Drug law violations</u>	23	34	48
c. <u>Liquor law violations</u>	106	116	59

Caveat:

Oregon State University has recently discovered that, due to a clerical error, the crime statistics reported for Year 2007 were not comprehensive. 2007 Changed (a) Illegal weapons possession from 0 to 5.

ATTACHMENT 3

2009 OSU CLERY ACT REPORT

The 2009 OSU Clery Act Report

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

Introduction

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the Clery Act) requires that post-secondary schools participating in Title IV student financial aid programs publish a statistical report of crimes occurring on or near the institution's campus and provide information about security policies, procedures and programs. The intent of the report is to inform you of the extent of reported crimes occurring in the previous calendar year. Data is collected from a variety of sources including local law enforcement and University departments such as the Department of Public Safety, the Dean of Student's Office, University Housing and Dining Services, University Athletics and Counseling and Psychological Services.

The report also includes data from two years prior to the most recent year. In the case of this particular report you will see data for calendar years 2008, 2007 and 2006.

Crime Statistics

Reportable Areas

The information is divided into groups based upon the type of crime being reported and the areas where the incident occurred. For example, the main OSU campus is divided as follows:

1. **On campus** - this includes
 - a. All buildings, facilities, streets, parks and other areas; but not residence halls
 - b. Residence Halls
 - c. A combined total for all on-campus locations and residence halls
2. **Non-Campus** - This area includes buildings, facilities, research forests, farms, ranches, etc. that are near campus and are either owned or controlled by the University, such as fraternities, sororities, cooperative housing facilities, rented classrooms and other administrative facilities that are used for student activities.
3. **Public Property** - This area can be described as public streets that run through the campus, or form the border of campus. If portions of the bordering streets were not accessible because of a fence or other obstruction, then those portions would not be included in the annual report. OSU does not have any obstructions that would exclude a portion of its bordering streets from inclusion in the annual report.

The far right column of the statistical report shows an overall total for each crime. This column sums the number of reported incidents for each of the three zones listed above.

Hierarchy Rule

When we examine incidents to determine if they should be included in the annual report, a portion of the Clery Act called the Hierarchy Rule comes into effect. Occasionally, a person who is arrested may have committed more than a single offense. The Hierarchy Rule requires in this situation that we count the offense which is of the most serious nature and not count an offense of lesser significance. For example, if a person committed in the course of a single act, a burglary and a murder, then only the murder would be counted. An exception to this rule exists for hate crimes. If a person commits any reportable offense and while doing this also commits a hate crime, then both incidents will be reported.

Reportable Crimes

The Clery Act requires that participating schools collect data on a specific list of crimes. These crimes are listed here; however a more thorough description of each crime is give at the end of this document. You will also notice a column beside each of the crimes that indicates how the numbers are to be tallied.

<u>Crime</u>	<u>Number of</u>
Homicide and non-negligent manslaughter	Victims
Negligent manslaughter	Victims
Forcible sex offenses	Victims
Non-forcible sex offenses	Victims
Robbery	Incidents
Aggravated assault	Victims
Burglary	Incidents
Motor vehicle theft	Vehicles
Arson	Incidents
Hate crimes	Victims
Liquor, drug and weapon law offenses	Arrests

In the case of liquor, drug and weapon offenses the numbers are tallied in two groups. The first set of numbers is for those individuals who were arrested and the second is for those who received University disciplinary sanctions alone. This is not a distinction between breaking the law and not breaking the law, the numbers in both groups are the result of a violation of the law. Rather it is an attempt to reflect the actual impact of liquor, drug and weapon violations occurring in the campus community even when the incident does not result in an arrest. Although a peace officer or the district attorney may choose not to prosecute an individual for one of these offenses because there is insufficient evidence to reach a conviction, the University may still sanction the individual because the standard for a conviction in a civil proceeding is less than what is required for convictions in criminal proceedings.

Excluded Crimes

In some cases an incident that is reported as a crime may not be included in the annual report. Each of the following five standards must be met for an incident to be included in the annual report:

1. **Reported to the Proper Authorities** – The incident must be reported to law enforcement or a person who, according to the Clery Act, is defined as a Campus Security Authority. A person designated as a Campus security authority does not only mean a person employed by the University security department. The term is applied to any person who works for the University in a paid or volunteer status and has significant responsibility for student activities. For example, professors, student advisors, resident assistants, coaches for University Athletics and persons who perform security functions at campus recreational facilities. If you are someone whom a student reasonably believes that he or she can report a crime to and expect that the matter will be addressed directly through your intervention or that you will contact law enforcement for a response, then you are campus security authority.
2. **Listed Crimes** – The crime must be one of those listed in the Clery Act as a reportable crime. (See the list above)
3. **Reportable Area** – The crime must have occurred in one of the reportable areas. Every reportable crime occurring within the boundaries of campus is in a reportable area. The two remaining areas are a little more difficult to define. Perimeter streets are described in the following way: "Sidewalk – Street – Sidewalk". This means that a reportable crime

occurring on the sidewalk on either side of a perimeter street is reportable as are incidents occurring in the street. But an incident occurring in a building (a privately owned store) on the distant side of a perimeter street would not be included. Unfortunately, most law enforcement agencies do not distinguish where a crime occurs with this degree of detail. Crimes are usually located by street and house numbers. With regard to Non-Campus Buildings, such as fraternities and sororities, crimes occurring in those buildings or on the property of that location are reportable. Incidents occurring on the sidewalk or on streets in front of that building would not be included.

4. **Made in Good Faith** – For an incident to be included there must be a determination that the report is made in good faith. Supporting evidence makes this determination easy, but such evidence is not always available. In such a case the credibility of the person making the report is considered. When the incident is reported to us through a law enforcement agency, we assume that this determination has already been made.
5. **Not Unfounded** – If in the case of a particular incident, law enforcement determines that the incident could not have occurred or did not occur, i.e., a false report, the crime would not be included in the annual report.

Security Policies, Procedures and Programs

In this report you will find information about security policies, how to report crimes, the jurisdiction and arrest authority of campus law enforcement and security personnel and information about many campus educational programs. These documents, which come from many different University departments, are gathered together here to assist you in your efforts to arrive at a more complete understanding of the campus climate as it relates to the issues of personal safety, crimes occurring on or near campus and the resources available to you as a student, faculty or staff member.

The collection of data and the evaluation of that data in the preparation of this report is a lengthy process involving many on-campus departments and off-campus agencies. Our purpose is to provide you with the information and the understanding you need to make an informed and reasoned decision about your personal safety as it relates to your time here at Oregon State University.

OSU is a wonderful place to learn, to work and to develop as an individual and as a part of a larger academic community. We hope that you will carefully consider the information contained in this report as you make decisions about your education or career here at OSU.

Crime Definitions

Homicide and non-negligent manslaughter – the willful killing of one human being by another

Negligent manslaughter – The killing of another person by gross negligence

Forcible sex offenses – Forcible is defined as any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. There are four types of forcible sex offenses:

- Forcible Rape
- Forcible Sodomy
- Sexual Assault with an Object
- Forcible Fondling

Non-forcible sex offenses – are incidents of unlawful, non-forcible sexual intercourse. Only two types of offenses are included in this definition:

- Incest
- Statutory Rape

Robbery – is the taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated assault – is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.

Burglary – is the unlawful entry of a structure to commit a felony or a theft.

Motor vehicle theft – is the theft or attempted theft of a motor vehicle.

Arson – is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another etc.

Hate crimes – any of the aforementioned offenses, and any other crime involving bodily injury reported to local police agencies or to a campus security authority, that manifests evidence that the victim was intentionally selected because of the perpetrator's bias.

Categories of bias are:

- Race
- Gender
- Religion
- Sexual Orientation
- Ethnicity / National Origin
- Disability

Liquor, drug and weapon law offenses – Any violation of liquor, drug or weapon laws. Driving Under the Influence of Intoxicants is not reportable because it is a driving crime

and not a liquor crime unless the driver is also a minor or the means of intoxication is an illegal drug.

for Calendar Year 2008

Total Crimes Reported for: All Reporting Agencies*		OSU Campus						Non-Campus			Public Property			Totals					
		2006			2007			2008			2006			2007			2008		
		Residence Halls	Other	Residence Halls	Other	Residence Halls	Other	Total on Campus											
Offense Type (Includes Attempts)																			
Murder / Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	3	1	2	10	12	3	4	3	1	8	16	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	1	0	0	0	0	0	0	1	1	0	1	1	1	0	0	0
Aggravated Assault	0	0	0	2	0	1	1	1	0	1	0	2	3	4	3	4	3	3	3
Burglary	10	40	11	32	6	35	41	12	15	9	0	0	50	62	59	59	50	50	50
Motor Vehicle Theft	0	9	0	6	0	12	12	0	0	12	0	3	30	9	9	9	30	30	30
Arson	1	1	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0
Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Minor Law Violations																			
Arrests	106	108	116	298	59	276	335	24	9	12	173	119	59	411	542	542	446	446	446
Referrals	0	0	184	0	346	4	350	0	0	0	0	0	1	0	184	351	351	351	351
Drug Law Violations																			
Arrests	23	10	34	36	48	38	86	0	2	4	26	21	22	59	93	93	112	112	112
Referrals	0	0	0	4	91	5	96	0	0	0	0	0	0	0	4	4	96	96	96
Weapon Law Violations																			
Arrests	0	0	5	3	0	1	1	3	1	0	0	1	6	3	10	10	7	7	7
Referrals	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0

please note that, due to a clerical error, the crime statistics reported for Year 2007 were not comprehensive when originally published in the 2008 Annual Security Report. The University has since revised the 2007 crime statistics and included them in this year's Annual Security Report.

Security Policies, Procedures and Programs

Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Station Commander of the University Patrol Office of the Oregon State Police or the Director of the Department of Public Safety of Oregon State University, constitutes an ongoing or continuing threat, a campus-wide "timely warning" will be issued. The warning will be issued through the college e-mail system to students, faculty, and staff.

Depending on the particular circumstances of the crime or emergency, especially in all situations that could pose an immediate threat to the community and individuals, the Department of Public Safety may make notification to the campus community through a variety of means. An Emergency Notification List is maintained by the Department of Public Safety. This list indicates the type of emergency, the persons or departments to be contacted and the means of that contact, i.e., emails or phone calls. When appropriate, printed notices may be posted at campus locations affected by the emergency. Additionally, emergent notification information will be forwarded to the Connect Ed-Blackboard Service Provider who will in turn broadcast information to students, faculty and staff. These messages will consist of text messages, email messages and voice messages to the campus community. Anyone with information warranting a timely warning should immediately report the circumstances to the University Patrol Office of the Oregon State Police, by phone (737-7000) or in person at the dispatch center within Public Safety, Cascade Hall, the southeast corner of Washington Way and 17th St.

Policy for Reporting the Annual Disclosure of Crime Statistics

The Oregon State University Department of Public Safety prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at:

http://oregonstate.edu/dept/security/ccr_clery_act/statistics.php

You will also be able to connect to our site via the OSU Home page at <http://oregonstate.edu/>. This report is prepared in cooperation with the local law enforcement agencies, University Housing and Dining Services, and the Office of Student Conduct and Mediation, among others.

Campus crime, arrest and referral statistics include those reported to the University Patrol Office of the Oregon State Police, campus security authorities, and local law enforcement agencies. These statistics may also include crimes that have occurred in private residences or businesses and is not required by law. Department of Counseling and Psychological Services staff informs their clients of the procedures to report crime to the Department of Public Safety on a voluntary or confidential basis, should they feel it is in the best interest of the client. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session.

Each year, an e-mail notification is made to all enrolled students that provides the web site to access this report. Faculty and staff receive similar notification via e-mail. Copies of the report may also be obtained at the Department of Public Safety located in Cascade Hall, Room 200 at the south east corner of Washington Way and 17th St. on the OSU campus or by calling (541) 737-3010. All prospective employees may obtain a copy from the Department of Public Safety, Cascade Hall room 200 or by calling (541) 737-3010, and at the following web site address:

http://oregonstate.edu/dept/security/ccr_clery_act/statistics.php

To report a crime

Contact the University Patrol Office of the Oregon State Police or the Department of Public Safety at (541) 737-3010, (541) 737-7000 (emergencies only), or by using the Blue Light phones located around campus and at the entrances to many residence halls and parking lots. Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings or around the residential halls should be immediately reported to the Oregon State Police. In addition you may report a crime to the following areas on the OSU campus:

1. Vice-Provost for Student Affairs	541-737-3626 Kerr Administration, Rm. 630
2. Director, Counseling and Psychological Services	541-737-2131 Snell Hall, 5 th Floor
3. Director, Student Health Services	541-737-9355 Plageman Student Health Center
4. Director, Office of Human Resources	541-737-0551 Kerr Administration, Rm. 204C
5. Director, Office of Affirmative Action and Equal Opportunity	541-737-3556 Kerr Administration, Rm. 526
6. Director, Women's Center	541-737-3186 Benton Hall Annex, 1 st Floor
7. Director, University Housing and Dining Services	541-737-4771 Buxton Hall, Rm. 102
8. Director, Office of Student Conduct and Mediation	541-737-3656 Snell Hall, Rm. 327

For off campus options you may report to the Corvallis Police or the Benton County Sheriff's Office depending upon the location where the crime occurred. The Oregon State Police, Corvallis Police and the Benton County Sheriff's Office work together on incidents that cross jurisdictions. Each department augments the other within their jurisdictions during mutual investigations, arrests, and prosecutions. Staff from the University Patrol Office of the Oregon State Police and the Department of Public Safety attend monthly meetings with local law enforcement agencies to exchange ideas and problems which may be of concern for the University community.

Access Policy

During business hours, the University (excluding certain housing facilities) will be open to students, parents, employees, contractors, guests, and invitees. During non business hours access to all University facilities is by key, if issued, or by admittance via the Department of Public Safety. In the case of periods of extended closing, the University will admit only those with prior written approval to all facilities.

Residence halls are secured 24 hours a day. Over extended breaks, the doors of all residence halls will be secured around the clock. Some facilities may have individual hours, which may vary at different times of the year. Examples are the Education Hall, the Valley Library, and Langton Hall. In these cases, the facilities will be secured according to schedules developed by the department responsible for those facilities.

Emergencies may necessitate changes or alterations to any posted schedules. Areas that are revealed to be problematic will have security surveys conducted. This information shall be forwarded to the appropriate building manager for resolution. Administrators from the Dean's Office, Facilities Services, University Housing and Dining Services, or other concerned areas also review these results. These surveys examine security issues such as landscaping, locks, alarms, lighting, and communications. Security concerns discovered by or reported to the Department of Public Safety are reviewed daily and contact is made with building managers and other persons in authority to resolve them in a timely manner.

Campus Police Authority and Jurisdiction

Pursuant to an agreement between Oregon State University and the Oregon State Police, the University Patrol Office of the Oregon State Police provides law enforcement services to the University and has complete police authority to apprehend and arrest anyone involved in illegal acts on campus and areas immediately adjacent to the campus. If minor offenses involving University rules and regulations are committed by a University student, the Oregon State Police may also refer the individual to the disciplinary division of Student Affairs.

Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are reported to the Oregon State Police and joint investigative efforts with investigators from the Salem Patrol Office of the Oregon State Police are deployed to investigate these serious felony crimes. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted at the Benton County Circuit Court.

Oregon State Police personnel work closely with local, state, and federal police agencies and have direct radio communication with the Corvallis Police Department, Benton County Sheriff's Office on the University police radio network. The University Department of Public Safety Dispatch Center is not a part of the Benton County 911 Emergency System.

By mutual agreement with state and federal agencies, the University Patrol Office of the Oregon State Police maintains an NLETS terminal (National Law Enforcement Telecommunications Network) and has access to the Law Enforcement Data System (LEDS). Through this system police personnel can access information contained on state and the National Crime Information Center which is a Federal law enforcement database. These computer databases are used for accessing criminal history data, nationwide police records, driver/vehicle identification information, as well as other local, state and federal law enforcement information. The University boundaries in Corvallis generally are from Monroe Ave. on the north, 11th St. on the east, 53rd St. on the west and Western Blvd. on the south. Certain portions of University owned or controlled property may extend beyond these boundaries. Any University owned or leased property in outlying areas is patrolled by the Corvallis Police or Benton County Sheriff's Office.

Through coordination with local law enforcement agencies, any criminal activity engaged in by students at off-campus locations of student organizations, is monitored and recorded. This information is provided to the Office of Student Conduct and Mediation for any action or follow-up that may be required.

Oregon State University's Department of Public Safety has the authority to ask persons for identification and to determine whether individuals have lawful business at Oregon State University. Campus Public Safety Officers have the authority to enforce Oregon Administrative Rules at Oregon State University, which are billed to financial accounts of students, faculty, and staff. Campus Public Safety Officers do not possess arrest power. Special Campus Public Safety Officers possess arrest powers but do not typically exercise these powers but instead refer criminal matters to the Oregon State Police who have jurisdiction on campus. The Department of Public Safety for Oregon State University maintains a highly professional working relationship with the Corvallis Police Department and The Benton County Sheriff's Office. All crime victims and witnesses are strongly encouraged to immediately report crimes to the University Patrol Office of the Oregon State Police at (541) 737-7000. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

Confidential Reporting Procedures

If you are the victim of a crime and do not want to pursue action within the University System or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Director or a designee of Oregon State University Department of Public Safety

can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

Security Awareness Programs

During orientation in September, students are informed of services offered by the University Patrol Office of the Oregon State Police and the Department of Public Safety. Video and slide presentations outline ways to maintain personal safety and residence hall security. Students are told about crime on campus and in surrounding neighborhoods. Similar information is presented to new employees. Crime Prevention Programs and Sexual Assault Prevention Programs are offered on a continual basis.

Periodically during the academic year the Oregon State Police, in cooperation with other university organizations and departments, present crime prevention awareness sessions on sexual assault (rape and acquaintance rape), Rohypnol abuse, theft, and vandalism, as well as educational sessions on personal safety and residence hall security.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

In addition to seminars, information is disseminated to students and employees through crime prevention awareness packets, security alert posters, displays, videos, web pages, such as (<http://oregonstate.edu/dept/security/>) and articles and advertisements in University and student newspapers.

When time is of the essence, information is released to the university community through security alerts posted prominently throughout campus, through computer memos sent over the University's electronic mail system and a voice mail broadcasting system.

Crime Prevention Programs

Crime Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. The University Patrol Office of the Oregon State Police facilitates programs for student, parent, faculty, and new employee orientations. Student organizations and community organizations, in addition to quarterly programs for University Housing and Dining Services Resident Advisers and residents, provide a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes.

Tip: To enhance personal safety, and especially after an evening class, walk with friends or someone from class that you know well, or call SAFERIDE at extension (7-2252) on campus or (541) 737-2252 off campus for an escort.

Criminal Activity Off-Campus

(For Institutions Whose Police Do Not Monitor Off-Campus Activity)

The Office of Student Conduct and Mediation maintains contact with recognized fraternity and sorority organizations through the efforts of the Greek Affairs Advisor. The University Patrol Office of the Oregon State Police do not provide law enforcement service to off-campus residences of recognized fraternity and sorority organizations nor are activities off-campus recognized by University authority. Criminal activity at recognized fraternity and sororities residences is monitored and recorded by the Corvallis Police Department. The Office of Student Conduct and Mediation and the Oregon State Police enjoy a close working relationship with the Corvallis Police Department. This cooperative team approach addresses situations as they arise as well as future concerns.

Policy on Alcoholic Beverages

The possession, sale or the furnishing of alcohol on the University campus is governed by OSU Alcohol Policy and Oregon state law. Laws regarding the possession, sale, consumption or furnishing of alcohol is controlled by the Oregon Liquor Control Commission (OLCC). However, the enforcement of alcohol laws on campus is the primary responsibility of the University Patrol Office of the Oregon State Police. The OSU campus has been designated "Drug free" and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Oregon State Police. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of the OSU Alcohol Policy for anyone to consume or possess alcohol in any public or private area of campus without prior University approval. Organizations or groups violating alcohol/substance policies or laws may be subject to sanctions by the University.

Policy on Illegal Drugs

The OSU campus has been designated "Drug free" and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Oregon State Police. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment.

Alcohol and Substance Abuse Information

The University has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides services related to drug use and abuse including dissemination of informational materials, educational programs, counseling services, referrals and University disciplinary actions. OSU's Student Health Services Office provides an overall coordination of the Drug-Free School Program. However, many services are the responsibility of other areas of the institution. These include:

Alcohol and Drug Education: Student Health Services, Employee Assistance Program

Counseling Services: Counseling and Psychological Services, University Nurse, and Employee Assistance Program

Referral Services: the Office of Student Conduct and Mediation and the Employee Assistance Program, Department of Health Promotion

College Disciplinary Actions: Office of Human Resources, University Housing and Dining Services, and Office of Student Conduct and Mediation

Local, State and Federal Legal Sanctions

Legal Sanctions – Laws Governing Alcohol

The State of Oregon sets 21 as the minimum age to purchase or possess any alcoholic beverage. Specific ordinances regarding violations of alcohol laws, including driving while intoxicated, are available from the Department of Public Safety. Effective January 1, 1990, a package of state laws was passed regarding alcohol. They include the following:

1. Persons under age 21 found possessing alcohol may be given a maximum fine of \$182.00 and lose their license for one year.
2. Persons convicted of buying alcohol through fraudulent means face a possible \$1000 fine and/or one year in jail.
3. Persons convicted of furnishing alcohol to a minor face a \$350.00 fine for the first offense.

Penalties for these offenses increase for second and subsequent offenses.

A violation of any law regarding alcohol is also a violation of the University's Student Code of Conduct and will be treated as a separate disciplinary matter by the University.

Sexual Assault Prevention Programs

The University, through the Department of Counseling and Psychological Services (CAPS) provides a variety programs directed at meeting the needs of students. These programs include counseling, advocacy, and referral information. Sexual Assault Prevention programs are offered through Sexual Assault Support Services, a division of CAPS. Students may contact CAPS at Snell Hall, room 500 or by calling 541-737-2131. Additional information is available at the following web site: <http://oregonstate.edu/dept/counsel>.

Sexual Assault Prevention and Response

The University educates the student community about sexual assaults and date rape through mandatory freshman orientations each fall. The Department of Public Safety offers sexual assault education and information programs to University students and employees upon request. Literature on date rape education, risk reduction, and University response is available through the Office of University Housing and Dining Services (737-4771) and the Office of Sexual Assault Support Services (737-7604).

If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The University Patrol Office of the Oregon State Police strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to an Oregon State Police Trooper and/or to a University Housing and Dining Services Residential Assistant. Filing a police report with an OSP Trooper will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will

1. Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim

2. Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam)
3. Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

When a sexual assault victim contacts the Department of Public Safety, the Oregon State Police Sex Crimes Unit will be notified as well. A representative from University Housing and Dining Services will also be notified. The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and the University's Office of Student Conduct and Mediation, or the University's Office of Human Resources. A representative from the Oregon State Police or the Office of University Housing and Dining Services will guide the victim through the available options and support the victim in his or her decision. Various counseling options are available from the University through the Student Health Center, the Women's Center, Employee Assistance Program, and the Department of Counseling and Psychological Services. Counseling and support services outside the University system can be obtained through the Center Against Rape and Domestic Violence (CARDVA).

University disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the *Student Handbook*. Both the victim and accused are entitled to the same opportunities to have others present during a disciplinary proceeding; and both the victim and accused will be informed of the outcome of the hearing. A student found guilty of violating the University sexual misconduct policy could be criminally prosecuted in the state courts and may be suspended or expelled from the University for a first offense. Student victims have the option to change their academic and/or on-campus living situations after an alleged sexual assault, if such changes are reasonably available.

Proscribed Behaviors

576-015-0015

Offenses Proscribed by the State Board of Higher Education

The University may initiate disciplinary action and impose sanctions against any student, officially recognized student organization, or academic department group which commits any of the following acts proscribed by the State Board of Higher Education:

- (1) Obstruction or disruption of teaching, research, administration, disciplinary procedures, or other institutional activities, including the institution's public service functions or other authorized activities on institutionally-owned or controlled property.
- (2) Obstruction or disruption interfering with freedom of movement, either pedestrian or vehicular, on institutionally-owned or controlled property.
- (3) Possession or use of firearms, explosives, dangerous chemicals, or other dangerous weapons or instrumentalities on institutionally-owned or controlled property, in contravention of law or institutional rules.
- (4) Detention or physical abuse of any person or conduct intended to threaten imminent bodily harm or endanger the health of any person on any institutionally-owned or controlled property.
- (5) Malicious damage, misuse or theft of institutional property, or the property of any other person where such property is located on institutionally-owned or controlled property, or, regardless of location is in the care, custody, or control of an institution.

(6) Refusal by any person while on institutional property to comply with an order of the President or appropriate authorized official to leave such premises because of conduct proscribed by this rule when such conduct constitutes a danger to personal safety, property or educational, or other appropriate institutional activities on such premises.

(7) Unauthorized entry to or use of institutional facilities, including buildings and grounds.

(8) Illegal use, possession, or distribution of drugs or illegal substances on institutionally-owned or controlled property.

(9) Inciting others to engage in any of the conduct or to perform any of the acts prohibited herein. Inciting means that advocacy of proscribed conduct which calls on the person or persons addressed for imminent action, and is coupled with a reasonable apprehension of imminent danger to the functions and purposes of the institution, including the safety of persons, and the protection of its property.

(10) Violating the State Board of Higher Education's Policy on Intercollegiate Athletics as described in Section 8 of its Internal Management Directives, specifically including the subsection thereof entitled Code of Ethics.

Stat. Auth.: ORS 351.070

Stats. Implemented: ORS 351.070

576-015-0020

Offenses Proscribed by the University

The University may initiate disciplinary action and impose sanctions against any student, University recognized student organization, or academic department group which commits any of the following proscribed acts:

(1) Academic dishonesty:

(a) Academic dishonesty is defined as an intentional act of deception in which a student seeks to claim credit for the work or effort of another person or uses unauthorized materials or fabricated information in any academic work;

(b) It includes "cheating" (intentional use or attempted use of unauthorized materials, information, or study aid), "fabrication" (intentional falsification or invention of any information), "assisting in dishonesty" (intentionally or knowingly helping or attempting to help another commit an act of dishonesty), "tampering" (altering or interfering with evaluation instruments and documents), and "plagiarism" (intentionally or knowingly representing the words or ideas of another person as one's own);

(c) Academic dishonesty cases are handled initially by the academic units, but will also be referred to the Student Conduct Coordinator for action under these rules.

(2) Hazing, harassing, or threatening actions which intentionally subject another person to offensive physical contact, physical injury or property damage, or which specifically and intentionally insult another person in his or her immediate presence with words or gestures when a reasonable person would expect that such an act or actions would provoke a violent response. (These actions, when based on race, color, national origin, religion, age, disability, marital status, sex, or sexual orientation are among the forms of prohibited behavior – See General University Policy on Discriminatory Conduct.)

(3) Rape, sexual assault, or unwanted sexual contact of any kind, or threat of such contact, are prohibited as is any physical abuse (see OAR 576-015-0015(4)). Sexual contact shall be considered "unwanted" or without consent if no clear consent is freely given; if inflicted through force, threat of force, or coercion; or if inflicted upon a person who is unconscious or otherwise without the physical or mental capacity to consent. If sexual contact is inflicted on someone who is intoxicated or impaired in the exercise of their judgment by alcohol or drugs, it may be considered without consent.

(4) Possession or consumption of alcohol beverages by persons under 21 years of age, or furnishing of alcoholic beverages to persons under 21 years, on University owned or controlled property or at University sponsored or supervised activities. Individuals of legal drinking age in recognized student housing may possess and consume alcoholic beverages only in their private rooms, and dispensing devices such as kegs and taps, and large containers such as "party balls," are not permitted. Use of alcohol in any other campus location is prohibited unless specifically authorized in OAR 576-060-0010, which governs the conditions under which alcoholic beverages may be consumed in areas other than housing units on the University campus. Regulations concerning use of alcoholic beverages by students in University housing units and by recognized student organizations off campus are detailed in the Student Life Policy and Regulations section "Scheduling Social, Recreational, or Educational Events."

(5) Smoking in unauthorized areas in violation of OAR 576-040-0010.

(6) Falsification or misuse of any University information, including records, permits, documents, computer resources, identification cards, etc.; or the furnishing of false or misleading information to the University or its representative; or refusal to provide one's name, class, school, and local address when requested by a University official, provided the official is identified and indicates legitimate reason for the request.

(7) Bringing an animal onto University owned or controlled property in violation of OAR 576-045-0020.

(8) Inciting others to engage in any of these prohibited behaviors, as defined in OAR 576-015-0015(9).

(9) Violation of any federal or state law or city or local ordinance or University rule.

Stat. Auth.: ORS 351.070

Stats. Implemented: ORS 351.070

Statement on Campus Disciplinary Procedures

Q: Why would I be sent a notice to contact the Office of Student Conduct & Community Standards?

A: Because the Office of Student Conduct & Community Standards serves as the central coordinating office for violations of University Student Conduct Regulations, our office acts on information we receive from law enforcement, faculty, staff, students or others about possible violations. The Conduct office serves to investigate the matter and, if warranted, initiate the conduct review process.

Q: How am I notified about a possible student conduct violation?

A: Typically you would receive a letter (or e-mail if there is no local address listed in Banner)

informing you of the information we received and notifying you that the conduct review process has been initiated. The letter explains the process and advises you to contact us to schedule an appointment to review the information with a member of the Student Conduct staff.

Q: What are my rights and responsibilities?

A: Rights: During the conduct review process you have the following rights:

- To bring a third part advisor to any proceedings. If you would like, the Associated Students of Oregon State University (ASOSU) Office of Legal Advocacy is available to assist you with this matter. That office is located in Snell 131, 541-737-6349.
- To request a formal proceeding with the Student Conduct Committee.
- To have knowledge of the charges in order to prepare a response.
- To challenge the statements of the complainant(s) and present information in your own behalf in a fair and unbiased hearing.
- To be notified in writing of the outcome of the hearing within three days, excluding weekends or holidays.
- To appeal sanctions if any are assigned.

A: Responsibilities: During the conduct review process you have the following responsibilities:

- During the conduct review process you are responsible to acknowledge receiving the notification, to make an appointment, and to take action to resolve the matter.

Q: What can I expect from the meeting?

A: You will meet with the Director of Student Conduct or a designee (typically the Conduct office Graduate Assistant). The University's Student Conduct policies, procedures, and the different types of hearings that may be used to resolve the situation will be explained. You will select a hearing process. Most cases are reviewed in an informal administrative hearing though you have a right to a formal hearing before the Student Conduct Committee. The hearing is your opportunity to provide information about the alleged violation. After the incident is discussed a decision will be made on whether or not a violation occurred and whether or not you are responsible.

Q: How long does review take?

A: Most cases are resolved at the meeting that lasts about 45 minutes. If information is presented that requires verification or if you or the Conduct staff feels additional time is needed, the review could be concluded at another meeting. It is always preferable to avoid undue delay.

Q: What if I am found responsible for violating conduct regulations?

A: If you are found responsible you might be assigned sanctions and developmental activities that could include educational activities, restitution, restrictions, community service, etc. Also, your confidential conduct record is kept on file in the Conduct office according to the University's records rules (normally five years, ten years in cases of suspension, 75 years in cases of expulsion).

Q: Will I be expelled?

A: Some violations of Student Conduct regulations may result in suspension or expulsion. Those cases are generally heard by the Student Conduct Committee.

Q: What if I disagree with the decision?

A: You have a right to appeal a decision made by the Office of Student Conduct & Community Standards. Follow this link to the [student conduct disciplinary appeal regulations](#). When you exercise this right it is your responsibility to initiate the appeal process and follow through with all of the steps.

Q: I'm already handling my situation with the courts so why do I have to deal with the Conduct office?

A: When you agree to be a student at OSU by accepting admittance, you are also agreeing to follow Student Conduct Regulations. Conduct has jurisdiction if the reported incident occurred on University owned or controlled property. Also, it is a breach of Student Conduct Regulations to violate any federal or state law or local ordinance. Conduct's interest is not the same as the courts. As a unit in the Office of Dean of Student Life, Conduct seeks to assist you to think about, evaluate, and become accountable for personal behavior. Thus, while the court may impose fines, Conduct would respond to your violation in a way that facilitates academic and personal success.

Q: Does being found responsible for a University Student Conduct Regulation give me a criminal record?

A: No. Being found responsible for violating a University Student Conduct Regulation will only create a University conduct record.

Q: What happens when I have a University conduct record?

A: Your University Conduct record is confidential. That means that unless the University has permission from you to disclose information in your record no information may be disclosed. The exception may be what is known as "educational need-to-know" which is limited sharing of information to specific University officials involved in the matter.

Q: Is this conduct record on my transcript?

A: Disciplinary action is normally visible only when the outcome of the conduct review process results in suspension or expulsion.

Q: If I'm involved in a conduct case will my name be in the newspaper?

A: Conduct does not provide student information to any media source as our work is governed by FERPA (Federal Family Educational Rights and Privacy Act of 1974), Oregon Revised Statutes 351.065, and Oregon Administrative Rule 576-020-0005, all of which restrict access to records. That means that the information we receive from law enforcement concerning OSU students becomes part of the student record and therefore confidential. However, your name might be in the newspaper because law enforcement activity logs are considered public information thus available to media staff.

Q: Will my parents be notified if I am found responsible for violating University Student Conduct Regulations?

A: Not by us.

Oregon State University

Philosophy on Student Conduct

The goal of Oregon State University is to provide students with a general education so that they will acquire knowledge, skills, and wisdom to deal with and contribute to contemporary society in constructive ways.

The State Board of Higher Education and the University, through the Student Conduct Committee (5 faculty and 5 students), have established regulations and policies deemed necessary to achieve the University's objective as an educational institution. All members of the University community have a strong responsibility to protect and maintain an academic climate in which the freedom to learn can be enjoyed by all.

If an individual's conduct does not meet University standards, the possibility of disciplinary action arises. *The Student Conduct Program attempts to emphasize those kinds of experiences that assist the individual involved to think out, evaluate, and become accountable for personal behavior; to establish a personal code of conduct; and if need be, to redirect behavior in order to meet University expectations.*

In enforcing student conduct regulations, the University follows due process procedures. Great

emphasis is placed on the consideration of each individual case rather than attempting to have matching "penalties" or actions for specific incidents. *The ultimate objective of the Student Conduct Program is treatment in their relationships with the institution.* Through a fair consideration of all factors in each case, an attempt is made to prevent arbitrary and authoritarian action by an administrator or by student groups. Members of the staff of the Student Conduct Program are available to consult with and counsel students who believe that their individual rights have been violated or who are experiencing behavioral difficulties.

Sanctions for Violations of Oregon Administrative Rules Pertaining to Student Conduct

576-015-0030

Sanctions

Students whose behavior violates any of the student conduct regulations in OAR 576-015-0015 or 576-015-0020 are subject to one or more of the following:

- (1) **Warning:** Official notice to a student that his or her conduct or actions are in violation of the student conduct regulations. The continuation of such conduct or actions may result in further disciplinary action.
- (2) **Required Educational Activities:** Mandatory participation in educational activities or programs of community service.
- (3) **Restitution:** Reimbursement by dollar amount, by transfer of property, or by provision of services to the University or a member of the University community in accordance with the nature of the violation and in an amount not in excess of actual expenses, damages, or losses incurred.
- (4) **Restrictions:** Removal from a living group, or from the use of specific University facilities, or denial of the use of a vehicle on campus, or other restrictions consistent with the violation committed.
- (5) **Disciplinary Probation:** Placement on probationary status during which there is observation and review of behavior and the student must demonstrate compliance with the student conduct regulations. A student on probation is not in "good standing" with the University. Terms of the probation will be determined at the time the probation is imposed and may include loss of privileges, restitution, and/or required educational activities.
- (6) **Disciplinary Suspension:**
 - (a) **Deferred Suspension:** Placement on deferred suspension status during which there is observation and review of behavior. If the student is found to further violate University regulations during this period then the student is suspended without further hearings. Deferred suspension may be for a period of one term up to and including the remainder of a student's enrollment at the University;
 - (b) **Suspension:**
 - (A) **Exclusion from the University for a specific period of time.** Suspended students are denied the privileges and services provided to currently enrolled students, including residing in University-owned or recognized student housing, attending class, or using other University services or

facilities. Suspension is generally for one year; however, the period of suspension may be specified for any period;

(B) The conditions of suspension take effect immediately after the student has been informed of the decision. If an appeal is filed, the imposition of the suspension will be delayed until the conclusion of the appeal process. However, if a pending disciplinary hearing or appeal may result in suspension, as determined by the Student Conduct Program, awarding of the academic degree sought will be postponed pending the outcome of the disciplinary hearing.

(7) Expulsion: Permanent Suspension (see section (6) of this rule).

(8) Degree Revocation.

(9) Students whose behavior violates OAR 576-015-0020(1) (academic dishonesty) are subject to additional academic sanctions, including failing the course, removal from an academic department, and removal from a college, that may be imposed by the instructor, department chair or dean in accordance with Academic Regulation 15, available in the Schedule of Classes.

[Publications: The publication(s) referenced in this rule is available from the agency.]

Stat. Auth.: ORS 351.070

Stats. Implemented: ORS 351.070

Sex Offender Registration

(For Institutions Providing an Electronic Link to Registered Sex Offender Information Maintained by an Outside Law Enforcement Agency)

In accordance to the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the University Patrol Office of the Oregon State Police is providing a link to the Oregon State Police Sex Offender Registry. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. In the State of Oregon, convicted sex offenders must register with the Oregon State Police, Sex Offender Registration Unit

Conditions of use Statement

Intro

ORS 181.592 authorizes the Oregon State Police to make information about registered sex offenders available to the public. ORS 181.592(4)(c) authorizes the release of information on certain sex offenders to be posted on a public web site.

This site is for information only. The Oregon State Police has not considered or assessed the specific risk that any convicted sex offender displayed on this web site will commit another offense or the nature of any future crimes that may be committed. The law mandates Oregon State Police provide information listing the name, address and descriptions of the offenders who MAY pose a risk to the community. This information is NOT a "Wanted Bulletin" and is intended for ADVISORY PURPOSES ONLY.

The Oregon State Police, Sex Offender Registration Unit, updates this information regarding convicted sex offenders regularly, making every effort at accuracy. However, this information can

change quickly. You are cautioned that the address and some of the information provided is information provided by the registrant and may not reflect the current residence, status, or other information regarding an offender.

The information provided through this web site is an open record. It is your responsibility to make sure the records you access through this web site pertain to the person about whom you are seeking information. Extreme care should be exercised in using information obtained from this web site. Neither the Oregon State Police nor the State of Oregon shall be responsible for any errors or omissions produced by secondary dissemination of this data. Positive identification of a person believed to be a Predatory sex offender cannot be established unless a fingerprint comparison is made.

The information on this web site refers only to sex offenses defined under ORS 181.594 and may not reflect the entire criminal history of a particular individual.

Legal and Illegal Uses

Under the provisions of state law this information is provided for general public safety. A person is authorized to use this information only to protect him/herself or a child who may be at risk. The release of this information to the public is meant to assure public protection, not to punish the offender. It is illegal to use information obtained through this web site to commit a crime against a registered sex offender or to engage in discrimination or harassment against a registered sex offender. Anyone who uses this information to commit a criminal act against another person is subject to criminal prosecution and/or civil action.

NOTE:

Information is only provided for sex offenders who have been designated as Predatory, as provided in ORS 181.585, who have also been determined to present the highest risk of reoffending and to require the widest range of notification; or found to be a sexually violent dangerous offender under ORS 144.635.

Alleged violations of law by registrants under Oregon statutes should be reported to your local law enforcement agency. If you have knowledge that a registrant is not residing at the last reported residence listed on this web site, you are encouraged to call the "Information Contact" listed for that registrant.

The Sex Offender web site maintained by the Oregon State Police is available at:

<http://sexoffenders.oregon.gov/>

Registry information provided at this web site shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers or otherwise for the protection of the public in general and children in particular. Unlawful use of the information for purposes of intimidating or harassing another is prohibited and willful violation shall be punishable as a Class 1 misdemeanor.

The Oregon State Police are responsible for maintaining this registry.

ATTACHMENT 4

NOTIFICATION TO EMPLOYEES

Dasenko, Bonnie

From: Bruce, Gigi Ann
Sent: Friday, March 12, 2010 9:56 AM
To: Dasenko, Bonnie
Subject: FW: Annual Security Report

Bonnie:

"INFORM OSU" includes the following employee email lists. When used together, these lists reach all employees (on campus and off campus).

Inform C-06: Classified Employees
Inform C-07: Professional Faculty Employees
Inform C-08: Instructors, Research Assistants, etc.
Inform C-09: Professors, Associate Professors, Assistant Professors

Gigi Bruce
Special Assistant to the Provost

From: Bruce, Gigi Ann
Sent: Thursday, October 01, 2009 12:26 PM
To: Inform OSU
Subject: Annual Security Report

Each year, Oregon State University publishes an Annual Security Report that includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by Oregon State University; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters.

This year's report is now available in printed form by contacting the Oregon State University, Department of Public Safety, which is located in room 200, Cascade Hall, 601 SW 17th Street, Corvallis, OR 97331. The report may also be found on the University's web site at:

http://oregonstate.edu/dept/security/ccr_clery_act/statistics.php

Please note that, due to a clerical error, the crime statistics reported for Year 2007 were not comprehensive when originally published in the 2008 Annual Security Report. The University has since revised the 2007 crime statistics and included them in this year's Annual Security Report.

ATTACHMENT 5

NOTIFICATION TO STUDENTS

Kuo, Kent

From: Kuo, Kent
Sent: Wednesday, March 17, 2010 10:30 AM
To: Reeves, Meg
Subject: FW: Annual Security Report

Hi Meg,

Below is the email we sent out on October 1, 2009 with respect to our annual Cleary notification to all OSU students. The osu-students listserv is built from a query that works in the following way:

A student must have an active Online Network ID account (ONID). For students to have an active ONID account, they must be a currently registered student, a recently registered student (had been an active student in the prior term, but not the current term), a degree partnership student (who has paid an ONID account fee), and/or an admitted student for a current or future term to Oregon State University. This will include any students who are Corvallis campus, Bend campus, or E-Campus students.

Thanks, Kent.

From: Student Communications
Sent: Thursday, October 01, 2009 2:50 PM
To: 'osu-students@lists.oregonstate.edu'
Subject: Annual Security Report

Each year, Oregon State University publishes an Annual Security Report that includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by Oregon State University; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters.

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http://oregonstate.edu/dept/security/ccr_clery_act/statistics.php

Please note that, due to a clerical error, the crime statistics reported for Year 2007 were not comprehensive when originally published in the 2008 Annual Security Report. The University has since revised the 2007 crime statistics and included them in this year's Annual Security Report.

ATTACHMENT 6

**OSU WEBSITE FOR PROSPECTIVE
STUDENTS**

Reload

Homepage 1 OSU MAC Network - 1

opt Unlocked High Speed Firefox

Home New Tab Print

<http://macguyver.slu.edu/admissions/blog/2012/09/10/5th>

Upload & Share Files

OSU Admissions Blog & Blog Archi...es

Home OSU Admissions Site Signup

Points of Inq. OSU Athletics

Admission Page

OSU's Annual Security Report 2012

Responsibility of OSU's Annual Security Report

This report includes statistics for the previous three years concerning reported crimes that occurred on campus, in relation to campus buildings or property owned or controlled by the state through its, and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes information about campus security, such as policies concerning access to public and other facilities, as well as obtain a copy of this report by contacting the Department of Public Safety (541) 752-3010 or by accessing the following web site:

Public Safety

This report was posted on Thursday September 10th, 2012 at 2:02 PM and is filed under

at 09:00 PM (GMT-05:00)

Leave a Reply

Comment on this

ATTACHMENT 7

EMAIL TO PROSPECTIVE STUDENTS

<firstname>,

Thanks for your interest in Oregon State. We'd like to tell you about us and our community of Corvallis (pop. 50,000).

Corvallis was rated the "Most Secure" place to live in the United States in a 2007 ranking produced by the Farmers Insurance Group and Sperling's Best Places. The rankings take into account crime, extreme weather, risk of natural disasters, terrorism threats, environmental hazards, air quality, life expectancy and job loss numbers. Corvallis both took first place overall and first place in the "small towns" listings.

Corvallis was also rated the "greenest" city in America in 2008 by Country Home Magazine, topping a list of more than 350 cities. The study considered Corvallis' city leaders focusing on energy issues, land use, water conservation, greenhouse gas emission, recycling and green building practices.

In 2006 Corvallis became the first city on the West Coast and only the third city in the nation to receive the "Green Power Community" designation by the EPA.

In 2008 Corvallis was ranked in the top five on a list of "America's Smartest Cities" by Forbes online magazine.

Enclosed is a link to a copy of Oregon State University's Annual Security Report ([http://oregonstate.edu/dept/security/sites/default/files/u1/2007 Annual Report Amended 2008 10 01.pdf](http://oregonstate.edu/dept/security/sites/default/files/u1/2007%20Annual%20Report%20Amended%2008%2010%201.pdf)). This report includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by Oregon State University; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. You can obtain a copy of this report by contacting the Department of Public Safety (541.737.3010) or by accessing the following web site <http://oregonstate.edu/dept/security>.

We hope that you will have a chance to visit us in person and let us show you the Oregon State community.

OSU Admissions

ATTACHMENT 8

EMAIL TO ADMITTED STUDENTS



student_service_guide_UPDATED....

Dear <FIRST_NAME>,

Oregon State University is strongly committed to your well-being and success. We've posted a Student Services Guide at http://oregonstate.edu/admissions/publications/student_service_guide.pdf. Use this guide to find the student services, programs, departments and organizations that can answer your questions and help you make OSU your own. Take a few minutes to review this guide and use it for your reference.

We also want to make you aware of our Campus Crime Report ([http://oregonstate.edu/dept/security/sites/default/files/u1/2007 Annual Report Amended 2008 10 01.pdf](http://oregonstate.edu/dept/security/sites/default/files/u1/2007%20Annual%20Report%20Amended%2008%2001.pdf)). You may request a paper copy from the Department of Public Safety by calling 541.737.3010 or email them at osp.dps@oregonstate.edu.

We hope you find this information helpful. Welcome to OSU and have a great year!

OSU Admissions

ATTACHMENT 9

NOTIFICATION TO PROSPECTIVE AND NEW EMPLOYEES

Brown, Bob

From: Rudolph, Jacque
Sent: Tuesday, October 20, 2009 1:10 PM
To: Brown, Bob; Hill, Samantha L - ONID
Cc: Rogers, Jack; Hemmer, Jeri
Subject: Clery Disclosure Act Information on OHR website

I am following up to let you know that the OHR website now has the following links and information posted regarding the Clery Disclosure Act. I am providing the linkage paths in case you want to go to the actual websites. Let me know if you have questions or we need to make further adjustments.

Thanks, J
Jacque

Prospective Employees:

Home Page -> Careers @ OSU on which there is a link Inside OSU (template on left side of page) -> Starting Out -> OSU's Annual Security Report (paragraph provided by Sam and DPS link)

<http://oregonstate.edu/admin/hr/>
<http://oregonstate.edu/admin/hr/jobs/careers.html>
<http://oregonstate.edu/admin/hr/dev/orient/>
<http://oregonstate.edu/admin/hr/dev/orient/gettingstarted.php>
<http://oregonstate.edu/admin/hr/dev/orient/securityreport.php>

Home Page -> Careers @ OSU -> Find a Job -> Applicant Resources which includes a link Clery Disclosure Act -> OSU's Annual Security Report (paragraph provided by Sam and DPS link)

<http://oregonstate.edu/admin/hr/>
<http://oregonstate.edu/admin/hr/jobs/careers.html>
<http://oregonstate.edu/admin/hr/jobs/applicantresources.html>
<http://oregonstate.edu/admin/hr/dev/orient/securityreport.php>

New Employees:

Offer letter contains a reference and link to Inside OSU -> OSU's Annual Security Report (paragraph provided by Sam and DPS link)

Home Page -> Employee Resources -> New Employee Info -> Inside OSU -> Starting Out -> OSU's Annual Security Report (paragraph provided by Sam and DPS link) <http://oregonstate.edu/admin/hr/>

<http://oregonstate.edu/admin/hr/employee.html>
<http://oregonstate.edu/admin/hr/newempl.html>
<http://oregonstate.edu/admin/hr/dev/orient/>
<http://oregonstate.edu/admin/hr/dev/orient/gettingstarted.php>
<http://oregonstate.edu/admin/hr/dev/orient/securityreport.php>

Appendix B

Oregon State University Program Review Report



FEB 22 2010

Mr. Marl McCambridge
Vice President, Finance & Administration
Oregon State University
Corvallis, OR 97331-8507

Certified Mail
Return Receipt Requested
#7008 1830 0001 6373 8230

RE: Program Review Report
OPE ID: 00321000
PRCN: 200940927042

Dear Mr. McCambridge:

From September 14, 2009 through September 18, 2009, Marcia Clark and Frank Reyes conducted a review of Oregon State University's (OSU) administration of the programs authorized pursuant to Title IV of the Higher Education Act of 1965, as amended, 20 U.S.C. §§ 1070 et seq. (Title IV, HEA programs). The findings of that review are presented in the enclosed report.

Findings of noncompliance are referenced to the applicable statutes and regulations and specify the action required to comply with the statute and regulations. Please review the report and respond to each finding, indicating the corrective actions taken by OSU. The response should include a brief, written narrative for each finding that clearly states OSU's position regarding the finding and the corrective action taken to resolve the finding. Separate from the written narrative, OSU must provide supporting documentation as required in each finding.

Please note that pursuant to HEA section 498A(b), the Department is required to:

- (1) provide to the institution an adequate opportunity to review and respond to any preliminary program review report¹ and relevant materials related to the report before any final program review report is issued;
- (2) review and take into consideration an institution's response in any final program review report or audit determination, and include in the report or determination –
 - a. A written statement addressing the institution's response;
 - b. A written statement of the basis for such report or determination; and
 - c. A copy of the institution's response.

The Department considers the institution's response to be the written narrative (to include e-mail communication). Any supporting documentation submitted with the institution's written

¹ A "preliminary" program review report is the program review report. The Department's final program review report is the Final Program Review Determination (FPRD).

Oregon State University

OPE ID Number: 00321000

PRCN Number: 200940927042

Page 2 of 2

The Department considers the institution's response to be the written narrative (to include e-mail communication). Any supporting documentation submitted with the institution's written response will not be attached to the FPRD. However, it will be retained and available for inspection by OSI upon request. Copies of the program review report, the institution's response, and any supporting documentation may be subject to release under the Freedom of Information Act (FOIA) and can be provided to other oversight entities after the FPRD is issued.

The institution's response should be sent directly to Marcia Clark of this office within 30 calendar days of receipt of this letter.

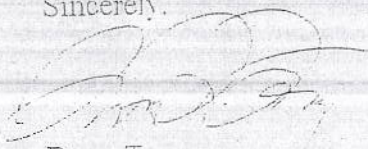
Record Retention:

Program records relating to the period covered by the program review must be retained until the later of: resolution of the loans, claims or expenditures questioned in the program review; or the end of the retention period otherwise applicable to the record under 34 C.F.R. § 668.24(e).

We would like to express our appreciation for the courtesy and cooperation extended during the review. Please refer to the above Program Review Control Number (PRCN) in all correspondence relating to this report.

If you have any questions concerning this report, please contact Marcia Clark at 415-486-5602 or Marcia.Clark@ed.gov.

Sincerely,



Dyon Toney
Team Leader

cc: Jack Rodgers, Director of Public Safety

Prepared for
Oregon State University



START HERE
GO FURTHER
FEDERAL STUDENT AID

OPE ID: 00321000
PRCN: 200940927042

Prepared by
U.S. Department of Education
Federal Student Aid
School Participation Team – San Francisco/Seattle

Program Review Report

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B. Scope of Review.....	3
C. Finding.....	4

Oregon State University
OPE ID: 00321000
PRCN: 200940927042
Page 2

A. Institutional Information

Oregon State University
600 Kerr Administration Building
Corvallis, OR 97331-8507

Type: Public

Highest Level of Offering: Master's Degree or Doctor's Degree

Accrediting Agency: Northwest Commission on Colleges and Universities

Current Student Enrollment: 19,352 (2008-2009)

Title IV Participation: National Student Loan Data System and FISAP data

2007-2008

Federal Pell Grant	\$ 12,005,074
ACG	\$ 286,898
SMART	\$ 1,199,025
Federal Direct Loan (FDL) Subsidized	\$ 32,382,894
FDL Unsubsidized	\$ 27,595,946
FDL PLUS	\$ 18,741,265
FDL Graduate PLUS	\$ 99,208
Federal Perkins Loan	\$ 8,447,779
Federal Supplemental Opportunity Grant	\$ 1,323,805
Federal Work Study	\$ 1,186,328

Default Rate FFEL:	2007 1.7 %
	2006 1.8 %
	2005 1.3 %

B. Scope of Review

The U.S. Department of Education (Department) conducted a program review at Oregon State University (OSU) from September 14, 2009 through September 18, 2009. The review was conducted by Marcia Clark and Frank Reyes of the School Participation Team – San Francisco/Seattle.

The focus of the review was to evaluate OSU's compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). The review consisted of an examination of OSU's police incident reports, arrest records, student conduct violation records, policies and procedures related to the Clery Act, and the review of a student complaint. Staff interviews were also conducted.

The Department reviewed a sample of OSU's Department of Public Safety incident reports, Oregon State Trooper arrest reports, and student conduct violations from the calendar year 2007. The files were selected randomly from a list of all incidents of crime reported to the OSU Department of Public Safety (OSU Public Safety) and from listings of student conduct violation records including all arrests and disciplinary referrals for law violations involving alcohol, illegal drugs, illegal usage of controlled substances, assault and weapons violations during the same calendar year.

Disclaimer:

Although the review was thorough, it cannot be assumed to be all-inclusive. The absence of statements in the report concerning OSU's specific practices and procedures must not be construed as acceptance, approval, or endorsement of those specific practices and procedures. Furthermore, it does not relieve OSU of its obligation to comply with all of the statutory or regulatory provisions governing the Title IV, HEA programs.

While this report reflects the initial findings of the Department, they are not final. The Department will issue a Final Program Review Determination at a later date.

C. Findings

During the review, the following incident of noncompliance was noted. The finding of noncompliance is referenced to the applicable statutes and regulations and specifies the actions to be taken by OSU to bring operations of the financial aid programs into compliance with the statutes and regulations.

Finding 1. Failure to Properly Disclose Campus Crime Statistics

Citations: Institutions are required to prepare an Annual Security Report that contains the crime statistics as described in 34 C.F.R. § 668.46(c) for the three most recent calendar years. 34 C.F.R. §668.46(b). Crimes that must be included are: homicide, manslaughter, forcible and non-forcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, and arson. In addition, the institution is required to disclose arrests and disciplinary actions related to violations of federal or state drug, liquor and weapons laws. 34 C.F.R. § 668.46(c)(1)

Noncompliance:

Subsequent to the announcement of the program review, but prior to the commencement of the on-site portion of the program review, OSU determined and reported to the program review team that it had failed to properly report all reportable crimes to the Department's Campus Security website and in its OSU Campus Security Report for 2007.

When the reviewers arrived on-site, OSU Public Safety provided reviewers with OSU's corrected crime statistics. The following table provides a listing of OSU's discrepant and corrected crime statistics.

Crime Category	Crimes reported in OSU's Annual Security Report	Reported to Department Website	Corrected Crime Totals Provided by OSU
Forcible Sex Offenses	7	3	7
Aggravated Assault	3	1	2
Robbery	No Change	No Change	NA
Burglary	46	30	48
Motor Vehicle Theft	5	2	6
Liquor Law Arrests	386	NA	572
Weapons Law Arrests	2	NA	11
Drug Law Arrests	93	NA	143

OSU provided the reviewers with a statement that explained how the crime reporting errors occurred, and OSU's Public Safety officials discussed the corrective actions it had initiated to correct its crime statistics reporting errors.

OSU Public Safety explained that it had tasked a new person with the responsibility of generating the statistics for its campus security reporting requirements. This staff member later discovered that he had used the Oregon State Police case files to generate the statistics rather than OSU Public Safety's daily crime logs. This resulted in the underreporting of OSU's campus crime statistics. Subsequent to its detection of the discrepancy in its crime statistics, OSU Public Safety contacted the Department's Campus Security Help Desk to determine the process for correcting the crime statistics it had submitted to the Department's Campus Security website. Additionally, OSU was in the process of redistributing the corrected crime statistics for 2007.

Required Action:

As a result of this finding, OSU must provide proof that the errors in its crime statistics have been corrected. Further, OSU must submit proof of the steps that it took to correct the crime statistics reported to the Department's Campus Security website, and provide proof that the corrected crime statistics were redistributed.

OSU must re-examine and continue to improve its policies, procedures, internal controls, and training programs to ensure that all incidents of crime reported to the police or a non-law enforcement campus security authority are included in the Clery Act statistical disclosures as required. A copy of all such changes and improvements must be provided with OSU's response to this program review report.